



# St. Luke's Little School REGISTRATION PACKET CHECKLIST 2021-2022

Please complete this checklist and return with your packet.

Child photo, forms, and one month of tuition (May 2022 tuition) are due by July 1, 2021.

## Forms and Items Needed

- \_\_\_\_ Photo of just your child – 4"x6" or smaller
- \_\_\_\_ Child Information Form
- \_\_\_\_ Child Medical Emergency Information Form – signature and date needed
- \_\_\_\_ Emergency Contact / Safe Pickup List Form – signature and date needed
- \_\_\_\_ Permission Agreement Form – signature and date needed
- \_\_\_\_ Getting to Know Your Child Form
- \_\_\_\_ \*General Health Appraisal Form – signature and date needed from both the parent and health care provider. All children enrolled must have a physical once each year.
- \_\_\_\_ \*Immunization Record - all children must be fully immunized or submit an exemption form.

**\*Health forms are valid for one year from the date of the last well check.** You do not need to re-submit forms if you are a currently enrolled family and submitted updated health forms during the 2020-2021 school year.

## Payment

**1 month of tuition (counted as May 2022 tuition) is due by July 1, 2021.** Tuition fees will be added to all Smartcare accounts around the 3<sup>rd</sup> week of June.

- To pay **via Smartcare** –
  - Turn on auto-pay and tuition will be deducted automatically on July 1<sup>st</sup>
  - Or go into the Smartcare app on or before July 1<sup>st</sup> to submit payment
  - Payment from a checking account is free, convenience fees apply for credit cards
- To pay **via Check** – include check payment with registration packet

## Monthly Tuition Fees:

Tuition for 2 days a week	\$220	Tuition for 3 days a week	\$315
Tuition for 4 days a week	\$400	Tuition for 5 days a week	\$500

(A discount of 10% is given for a second child, and 5% for additional children)

First month's tuition will be due September 1, 2021 (no tuition is collected for the month of August.)

**\*\*FULLY COMPLETED paperwork and payment received by July 1, 2021 will receive a \$10 credit towards October tuition per child.**