





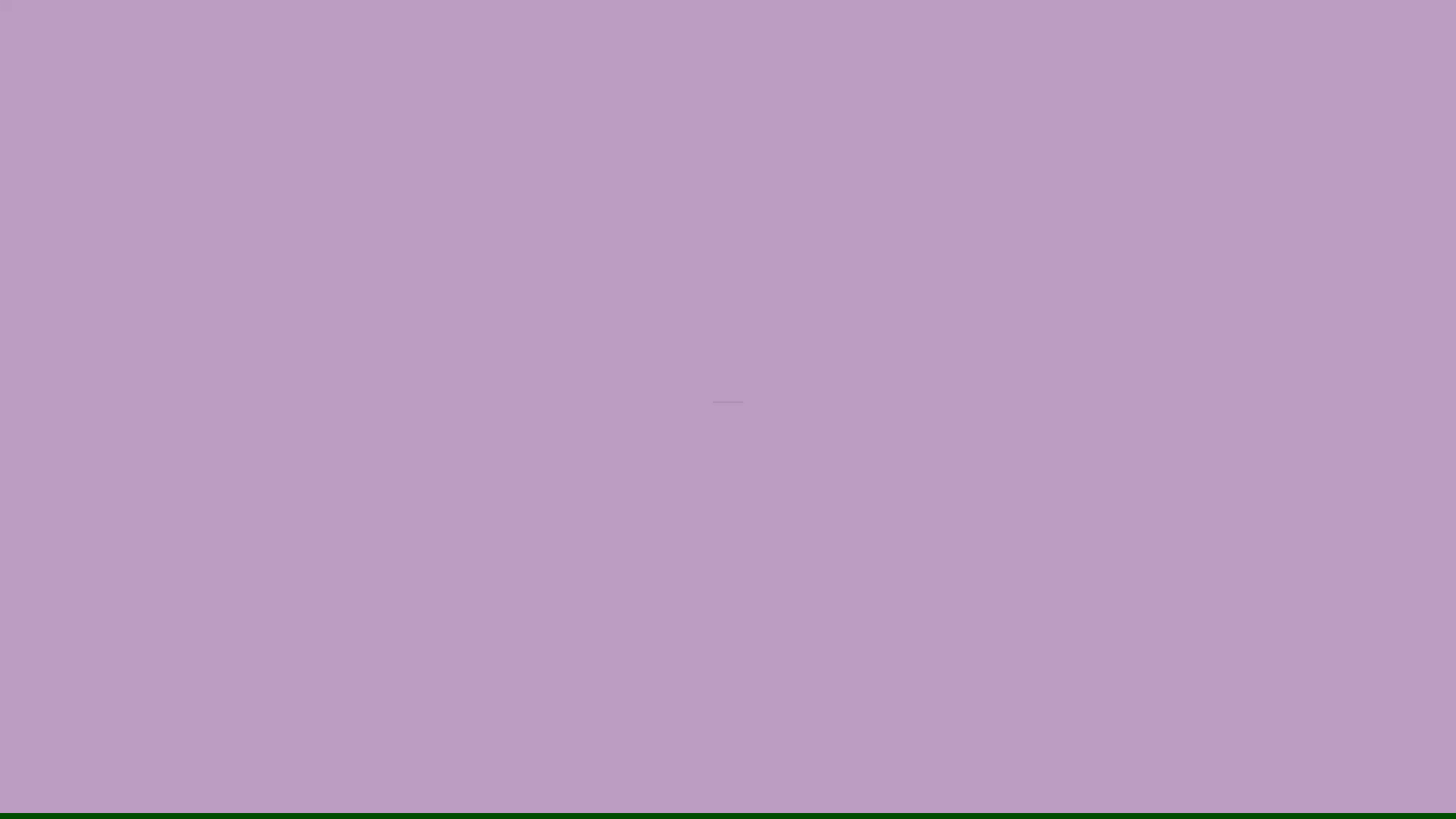
Welcome, Little School
Parents and Guardians!
2023-2024





Staff of Little School and St. Luke's UMC

- Director and Principal: Kelly Amadeo
 - Assistant Directors: Amanda Lewis and Cali Miodonski
 - Registrar – Theresa Richards
 - Mr. Barry-Facilities and Safety Manager
 - Supervising Clergy to Little School: Rev. Michele Kaminsky
 - Welcome Video
 - Prayer – Sam Leahy
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Music Teachers

Ms. Laura, Ms. Sheri, and
Ms. Jana







Communication

- Always go to the teacher first to give them a chance to communicate with you
 - Kelly would be more than happy to speak with you if further communication is needed
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Snow Days and Weather Closures

- WE FOLLOW DCSD Snow Days!
 - Delayed start: If DCSD is on a 90 minute delay, we are too and begin at 10:30am.
 - No Beforecare on delayed start days
 - Aftercare will continue, unless weather develops later
 - Check the website, Facebook, and the News (9, 7, 4)
 - We also will send notifications through Email
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SmartCare

- The app is used for:
 - Billing and paying tuition
 - CCs have fees, ACH does not
 - Checking your child in and out
 - Teacher communication
 - Please do not share photos of other children
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Morning Drop Off

- SmartCare App
 - Each person must have the app to scan their child in – make sure your app is updated if you are a returning family
 - QR Code to scan
 - **Wifi: SLGuest, Password: miriam2023**
 - Your child may not enter the building without signing in
 - All families will practice signing in and out tomorrow
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Afternoon Pick Up

- A parent or approved pick up person will check children out using the Smartcare app
 - Please let your child's teacher know if someone other than a parent is picking up
 - Photo ID will be required for anyone who does not have the app
 - What do I do if someone else is picking up my child?
 - Make sure they are on your approved pick up list! This must be in writing – send us an email
 - Sharing a code
 - Call the office for assistance if you have someone other than a parent picking up regularly
 - You can not pick up a friend's child unless you are on the approved pick up list and have a code
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Arrival Tips

- Please take your child to the bathroom before coming to school!
 - Outdoor line-ups
 - Please drive safely and no cellphones in the lot
 - If you are late, ring the video doorbell at the north or south door. Do not go to the main church doors.
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Beforecare

- Beforecare begins at 8:30am in the Music Room (4th door along the back on the north side of the building)
 - Assistants pick up your child and take them to their room
 - Your Smartcare account will be billed per day (\$5/day)
 - Do not need to sign up in advance
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Aftercare

- Dismisses from the North Preschool Door *this is a change*
 - 24 hour advance sign-up/cancellation – call the office for availability day of
 - Offered from 1:00-2:45pm
 - If you are late, you will be charged \$1 per minute
 - Must be potty-trained
 - \$20 a day regardless of pick-up time
 - Pack a snack for your child (no nuts please), and a sheet or blanket
 - Tell your child's classroom teacher to let the teacher know you will be using aftercare that day
 - Naptime (required by the state), outdoor time, snack, free play
 - If you are more than 10 minutes late picking up your child from school, they will be taken to aftercare and you will be charged the full \$20
 - We may need to cancel aftercare for weather purposes
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Backpacks and Extra Clothes

- Children will need a backpack for school. Not too small please!
 - Needs to fit: snack, water bottle, lunch, and warm gear. We go outside every day!
 - Please let your child carry their own backpack. It is great for muscle development and responsibility
 - Change of Clothes
 - Send a change of clothing in your child's bag for accidents or wet play (shirts, pants, underwear, socks and shoes). Teachers will give you a gallon bag to send these in.
 - Please switch the clothing as the seasons change
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Odds and Ends

- Zipper pouches for taking work home. Please return to school every day! Fee charged if lost.
 - Sunscreen-required by the state. You signed the permission agreement regarding sunscreen in the paperwork. We have Rocky Mountain Sunscreen available in the office.
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Snacks

- Parents provide snacks for their child each day
 - Must contain two food groups
 - Examples: Apple slices and string cheese
 - Example: Whole wheat crackers and sliced cheese
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Lunches

- Please be sure to check with your classroom teacher for allergies and what needs to be avoided in the classroom.
 - Needs to include four food groups: Licensing Requirement
 - Examples: Turkey and cheese sandwich (protein, dairy, grain), water/milk or milk alternative, fruit
 - Teachers will encourage healthy eating and socialization
 - Make Small Lunches 😊
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Water bottles

- We ask that all children bring a water bottle to school. This cuts down on waste.
 - Please wash water bottles every day
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Chapel

- Meet once a month in the sanctuary - Be sure to ask your children what they learned
 - Mad Scientist and Bible stories
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Potty-Training

- This does not pertain to those in the non-potty trained classes
 - Experienced teachers help encourage independent use of the bathroom
 - We cannot wipe children
 - We can help them with their clothing, buttons, zippers, etc.
 - **No pull-ups**, state licensing rule
 - We expect occasional accidents
 - We can change them if it is a wet accident
 - We will call you if it is a BM accident
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Playground Use

- You can play after school until 1:30pm - then our aftercare program comes out
 - Clean up after you child please and put toys away so it is clean for our classes who go out the next morning
 - Cannot play on the outdoor stage
 - Sweep up sand if your child spills it
 - Close gates
 - **Please supervise your child!**
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Educational goals and expectations

- Letterland and Learning Without Tears (handwriting)
 - Both kinesthetic curriculums that do not result in a lot of paperwork coming home.
 - Read the lesson plans posted outside the classrooms, and ask your child about what they learned
 - Formal in person Parent/Teacher conferences:
November and April
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Sick Policy - How Sick is too Sick?

- If your child is sick it is important to keep them home because:
 - It helps avoid spreading illness to others
 - They may not feel well enough to participate in normal activities
 - They may require extra care from staff members when they have other children in the class to care for
 - Your child has symptoms that require they stay home
 - We may send your child home for any of the above reasons
 - Runny noses – younger children, surfaces
 - 24 hour fever free – 24 hours without a fever
 - 24 hour vomiting/diarrhea free – 24 hours since last episode
 - **All Absences (sick and vacation):** Complete the Absence Reporting form on the front page of the Little School Website and email your child's teacher
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Separation Anxiety

- Separation anxiety is normal and expected at the beginning of the school year!
 - Talk positively about what will happen on the first day of school before school starts
 - New toys, fun activities, new friends
 - Mom and Dad won't stay but will always come back to pick up!
 - Meet the Teacher Day
 - Quick drop off on first day - lingering makes separation harder
 - We will offer lots of comfort and love for upset children
 - We can call and give updates on how your child is doing if you make that request
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First Day of School – Coffee, Tea, and Tissues!

- Please join us in Fellowship Hall for coffee and tea hosted by the St. Luke's church staff.
 - Feel free to mingle with other parents and share smiles and tears.
 - Please drop your child off at their drop off location and walk around to the front doors of the church.
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Need to reach us?

- My email: kelly@stlukeshr.com
 - Our phone: 303-791-1982
 - Be sure to like our Facebook Page
 - Website is updated regularly
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Let's Have a
Great Year!

